

**SWALLOW SCHOOL DISTRICT**  
**W299 N5614 Highway E**  
**Hartland, Wisconsin 53029**

**SCHOOL BOARD MEETING**

**February 26, 2018**

**6:00 p.m.**

Present: John Stahl, Susie Polentini, Darin Clark, Peggy Moede, Aaron Dentz, Kyle Moore, Melissa Thompson, and Nancy Hazelberg, Aaron Dentz left at 6:38 p.m. and returned at 9:06 p.m., Peggy Moede arrived at 7:16 p.m.

Excused: Rachel Crockford and Jeremy Struss

Also in attendance: Marge Mosey, Barb Ryczek, Jenny Lindee, Lisa Regan, Ashley Wolf, Sue Peterson, Brian Dall, Jeanne Hanson, Annie DiPietro, Charisse Kroner, Olivia Orzechowski, and Kelly Orzechowski. Also in attendance were students who are on the first semester honor roll and their parents.

**CALL TO ORDER**

John Stahl called the meeting to order at 6:00 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Aaron Dentz motioned to approve the agenda. Darin Clark seconded and the motion carried 4-0 on a voice vote.

**CELEBRATIONS AND COMMENDATIONS**

Olivia Orzechowski explained her award-winning project, *SharkGearz* and was presented with a certificate for earning the Young Women Inventors Award.

Annie DiPietro, Nicole Huggett, Peggy Moede, Krissy Perugini, and Rachel Crockford were presented with a certificate for recognition of their hard work on making Literacy Night a Huge Success.

Also commended were the following Middle School students for achieving Honors and High Honors for the First Semester of 2017-2018:

7th Grade

High Honors: Sofia Bakalars, Abigail Craven, Elli DiDonato, Dynali Forge, Justin Heimsch, Lily Heinrich, Allison Jackson, Emmett Jones, Alayna Judd, Audriana Kaiser, Alex Kramer, Hannah Krogwold, Annella MacLean, Ryan Patterson, Grace Paul, Maxwell Rebella, Isabelle Schneider, Mark Schoepfel, Parnia Serjooei, Siya Sinha, Campbell Stoll, Aine Thomas, Sierra Thomas, Matthew Vayts

Honors: Aiden Adapathya, Mohid Bajwa, Andrew Barthel, Brayson Brown, Katherine Buerger, Hunter Carlsen, Ejjigayehu Case, Shega Case, Camila Coronado, Mariella deVries, Marijke deVries, Sophia Gimla, Cole Horkan, Annika Hornsby, Andrew Jung, Addison Koper, Noah Krause, Jack Lauterbach, Brooke McLaughlin, Garrett Monis, Shawn Oosterbaan, Katherine Pope, Eleanor Siepman, Ashley Toy, Lily Wakefield, Michael Walsh, David Weatherbee, Vera Zamborini

## 8th Grade

High Honors: Alyse Allen, Connor Borkowicz, Kylie Coraggio, Caroline Cornell, Lauren Dentz, Sydney Flesch, Miale Griepentrog, Langdon Gryglas, Greta Hanson, Vivian Hastings, Sidney Heberlein, Eleanor Hostetler, Lindsay Martin, Trey McDonald, Devyn Meister, Samuel Polentini, Zoe Putignano, Mateo Reyes, Nathan Safranek, Natalie Vogt, Mary Wartman

Honors: Leah Airoidi, Sara Artiles, Blake Barry, Nicholas Barta, Annie Bero, John Couey, Samantha Dennis, Ryan Guetzke Hayley Hunt, Kate Ignatowski, Madeline Jackson, Jackson Knaus, Hannah Kuhlman, Pate Lantz, Noah Long, Lauren Martin, Andrew Mayhew, Paige McLaughlin, Allison Merenkov, Kara Nixdorf, Dylan Orzechowski, Hunter Phippen, Colin Pieroth, Daniel Pies, Grace Priegel, Andrew Pytlinski, Alexander Raab, Bryce Reinders, Aaron Renner, Ashley Renner, Cassidy Roche, Sean Sheahan, Logan Wehrli, Nathan Wilde

## **CITIZENS' FORUM**

No comments were made.

## **INFORMATIONAL ITEMS**

### **Superintendent's Report**

Dr. Thompson presented the following information:

#### **Teaching and Learning**

Curriculum and Programmatic Review Process for Math –Committee members Jenny Lindee, Barb Rycek, Lisa Regan, Brian Dall, Sue Peterson, Charisse Kroner, and Kyle Moore presented the process used to complete a comprehensive review of the district's math program and their recommendation to continue to review three elementary math program resources for the remainder of this school year while asking the board to consider adopting the Big Ideas resources for the middle school (6-8<sup>th</sup> grade) math program moving forward. Board members asked for some follow up information to be presented back to them in March, at which time they will consider formal approval of these recommendations.

66.03 Contractual Agreement with the Elmbrook School District to Participate in the Waukesha County Special Education Cooperative during the 2018-19 School Year – Dr. Thompson presented the contract for the 2018-19 school year with the Waukesha County Special Education Cooperative overseen by fiscal agent the School District of Elmbrook. It was explained that this contract provides access to specialized professional services that too few Swallow students need to allow the district to hire a full-time staff member to fulfill.

Semi-Annual Report on Bullying Prevention and Response – Mr. Moore presented his report which included five parent requests to investigate potential student harassment/bullying situations, one such request from a staff member, and no such requests from students. One request required ongoing intervention and support while the rest were resolved within a single intervention by staff or administration. No formal complaints were submitted by Swallow students or families.

## **Employee Relations**

Waukesha County Area Schools Health Insurance Cooperative Carrier Proposals – Dr. Thompson updated the board on the status of selecting a carrier for the co-op and associated timelines.

## **Finance and Operations**

Monthly Financial Overview – Dr. Thompson presented the month-at-a-glance report for January and the board requested one additional column for the budgeted amount of spending for the current month to compare to the actual current month column on the report.

2018-19 Budget Development Process and Calendar – The board discussed the proposed calendar and process and stated that they want to make sure there is enough money for Professional Development, including training for support staff, so all necessary training is provided as a priority within the 2018-19 budgeting process.

Facilities Advisory Committee Report - Since the February 9, 2018 School Board Work Session the FAC has met twice to review the district's Capital Improvement Project list and feedback from the *Community Conversations* series to inform prioritization of design elements for a Long Range Master Plan. Nick Kent of PRA has begun to design solutions for these known needs and will present them on March 8, along with presentations from Mike Clark of Baird about financing options and Bill Foster of School Perceptions on survey design.

Board members decided to meet with all staff at 2:30pm on Friday, March 16 during professional development time to discuss the district's financial health, capital improvement needs, the FAC's process to date and next steps. Administration was asked to invite all staff to this meeting.

## **Principal's Report**

January in Review – Mr. Moore updated the board on the following: Literacy Night, Mary Poppins Musical, 4K/5K Information Night, Open Enrollment tours, and the opportunity to present at this summer's Quality Educator Convention.

Professional Development Update - Mr. Moore updated the board on the following: Hero's Journey Progress, Forward Exam training, Curriculum and Programmatic Review processes, and Swallow Strong members' attendance at a recent Cardinal Stritch Presentation.

## **ACTION ITEMS**

The Board reviewed and took action on the following items:

### **Approval of Minutes**

Susie Polentini motioned to approve the following minutes: January 18, 2018 – School Board Executive Session, January 18, 2018 – School Board Session; Session; January 22, 2018 – School Board Work Session; January 23, 2018 – School Board Work Session; January 24, 2018 – Special School Board Meeting; February 9, 2018 – School Board Work Session; February 13, 2018 – School Board Work Session; February 19, 2018 – School Board Work Session. Darin Clark seconded and the motion carried on a 4-0 voice vote.

## **Finance and Operations**

Monthly Accounts – Peggy Moede motioned to approve expenditures as presented in the amount of **\$529,761.33** during the month of January. In addition, the Board acknowledged the receipt of **\$3,148,640.94** in revenue during the month of January. Darin Clark seconded and the motion carried on a 4-0 voice vote.

### Employee Relations

Approval of Teacher Retirement – Darin Clark motioned to approve the retirement of Doug Destache. John Stahl seconded and the motion carried 4-0 on a voice vote.

### Teaching and Learning

Susie Polentini motioned to approve the 66.0301 Agreement with the Elmbrook School District to Participate in the Waukesha County Special Education Cooperative during the 2018-19 School Year. Darin Clark seconded and the motion carried 4-0 on a voice vote.

## **DISCUSSION**

Swallow Annual Student, Parent, and Staff Survey Design and Administration –Dr. Thompson reminded the board of prior survey design and the board requested that, due to the decreased number of sections at each grade level, feedback about the learning experience be clustered for students in grades 4K-2<sup>nd</sup>, 3-5<sup>th</sup> grades, and 6-8<sup>th</sup> grades and that the themes from the first two of the three questions asked during the Community Conversations series be included for prioritization as has been customary. Administration will share a draft of the survey with the board prior to its release in March.

## **ANNOUNCEMENTS**

The Board reviewed and discussed upcoming events.

1. March 7, 2018 – Family Arts Night, 6pm
2. March 8, 2018 – Facilities Advisory Committee Meeting, 6:30pm
3. March 9, 2018 –School Board Work Session, 7am
4. March 13 and 15 – Parent-Teacher Conferences
5. March 13, 2018 – Aspire Night for Families, 5pm
6. March 15, 2018 – School Board Meeting, 6pm
7. March 16, 2018 –School Board/Staff Breakfast, 7:15am
8. March 22, 2018 – Facilities Advisory Committee Meeting, 6:30pm
9. April 2-6, 2018 – Spring Break
10. April 3, 2018 – School Board Election, All Day at Polls
11. April 12, 2018 –Facilities Advisory Committee Meeting, 6:30pm
12. April 19, 2018 –School Board Meeting, 6pm

## **CLOSED SESSION**

At 8:43p.m. Susie Polentini made a motion to go into Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) the Board of Education moved into Closed Session for the purpose of: “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Darin Clark seconded and the motion carried with a roll call vote of 4-0 to go into Closed Session to discuss staff management planning: Stahl –YES, Polentini – YES, Clark – YES, Moede – YES.

**ADJOURNMENT**

At 9:37p.m. Aaron Dentz made the motion to adjourn which was seconded by Susie Polentini and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: \_\_\_\_\_

\_\_\_\_\_, President

\_\_\_\_\_, Clerk